

**Form for Application for Books by Government Officials/Employees/
Research scholars/others from West Bengal Secretariat Library**

Type of Applicant	State Govt. Secretaries	State Govt. officials	State Govt. Employees	Other Govt. officials/Employees	Research Scholars	Others
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Name of the Applicant (in BLOCK letters) :

Address:-

Residence (local address in India in case of the :
Foreign nationals)

Office (with name of the Deptt. and Ph. No.) :

Institute/Organisation (for Research scholars) :
(with name of the Deptt. with Phone No.)

Contact details:

Phone No. (with STD code) and Mobile No. :

E-mail address :

Nationality :

Profession/Designation :

Subject of Research/Paper/Books etc.) :

Details of Recommendation :

Name of the Office/University/Institute	Recommended by (Name and Designation)	Signature with office seal

Proof of Identity (Submit ONE photocopy :
along with THREE passport size photographs*)

Date:

**For Scholars/others*

(Signature of the Applicant)

Permission for Reading/Borrowing Books from West Bengal Secretariat Library

Name of the Applicant (in BLOCK letters) :

Address:-



Phone No.(with STD code) and Mobile No :

Name of the Office :

(For office use only)

Approved by the Librarian of WBSL

Signature & Date with Office seal: